



# APPLICATION FOR FENCE PERMIT

PO Box 69, 100 E Main St, Middleville

Contact: Zoning Administrator  
Phone: (269) 795-3385  
Fax: (269) 795-8889  
Email: [powersd@villageofmiddleville.org](mailto:powersd@villageofmiddleville.org)

Permit: # \_\_\_\_\_ - \_\_\_\_

Fee: \_\_\_\_\_

Date: \_\_\_\_\_

### INSTRUCTIONS

- Please print legibly and provide all information requested. Incomplete or illegible applications may be returned.
- Include a site plan drawing of your proposed construction along with applicable permit fees.
- All fees must be paid before a permit can be issued.
- Please consult the Village Code of Ordinances at [https://library.municode.com/mi/middleville/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH78ZO\\_ARTIIN\\_GE\\_S78-31FE](https://library.municode.com/mi/middleville/codes/code_of_ordinances?nodeId=COOR_CH78ZO_ARTIIN_GE_S78-31FE) for details on these and other regulations governing your proposed project. Note that proper review of Fence Permit Application takes time. Accordingly, please allow up to five business days for your application to be reviewed by Village staff.

**CALL MISSDIG! You must first have all buried utility lines staked via MISSDIG at 800-482-7171**

### PROPERTY OWNER INFORMATION

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

### CONTRACTOR INFORMATION\*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

Contractor License # \_\_\_\_\_

\*If property owner is constructing the fence, please indicate "same as owner" on contractors information.

### FENCE

Type of material \_\_\_\_\_ Fence Height \_\_\_\_\_

### PROPERTY AND BUILDING SITE INFORMATION

Parcel Tax ID # 08-41- \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_ Wetlands Present?  yes  no

Building Site Address: \_\_\_\_\_ Overlay District: \_\_\_\_\_

Current Zoning District: \_\_\_\_\_

**APPLICATION FOR ZONING COMPLIANCE PERMIT MUST INCLUDE:** Applicant assumes responsibility for all measurements in regards to setbacks and fence height. The Village inspection is based solely on information supplied by applicant.

- ◇ Scaled drawing or survey of property and proposed improvement depicting the following:
  - ◆ Dimensions of property
  - ◆ All roads adjacent to property indicating private or public
  - ◆ Existing easements
  - ◆ All structures
  - ◆ Distance from buildings to property line
  - ◆ Dimensions and location of fence

PROOF OF OWNERSHIP

Deed    Assessment/Tax Records    Other (\_\_\_\_\_)

ATTEST

By signing below, I represent in good faith that I am the legal owner of the subject property described in this application and that the information provided in this application and accompanying supporting materials is true and accurate to the best of my knowledge. I understand that failure to comply with the representations, terms and conditions of the permit shall be cause for this permit to be revoked by the Village of Middleville. I also give permission for the Zoning Administrator to access the subject property exterior grounds to conduct reasonable zoning compliance inspections during regular Village business hours.

\_\_\_\_\_  
Signature of Applicant

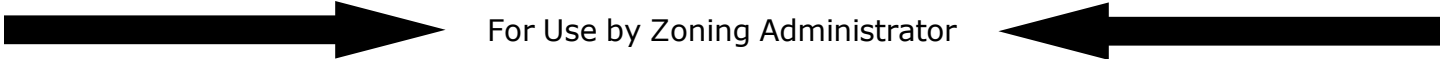
\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date

Please return completed forms to: Attn: Zoning Administrator  
Village of Middleville  
PO Box 69  
100 E. Main St.  
Middleville, MI 49333

Please contact the Zoning Administrator at (269) 795-3385 at Village Hall if you have any questions about the fence permit process, need help filling out this application, or if you need further assistance.



For Use by Zoning Administrator

Permit Number: \_\_ - \_\_ - \_\_      Date Filed: \_\_\_\_/\_\_\_\_/\_\_\_\_

Application Fee Amt Paid: \_\_\_\_\_      Memo: \_\_\_\_\_

Fence Permit Approved or Denied: \_\_\_\_\_

Conditions of Approval, Reasons for Denial, or other comments from Zoning Administrator:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Zoning Administrator

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date

Zoning Administrator verified permit

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_