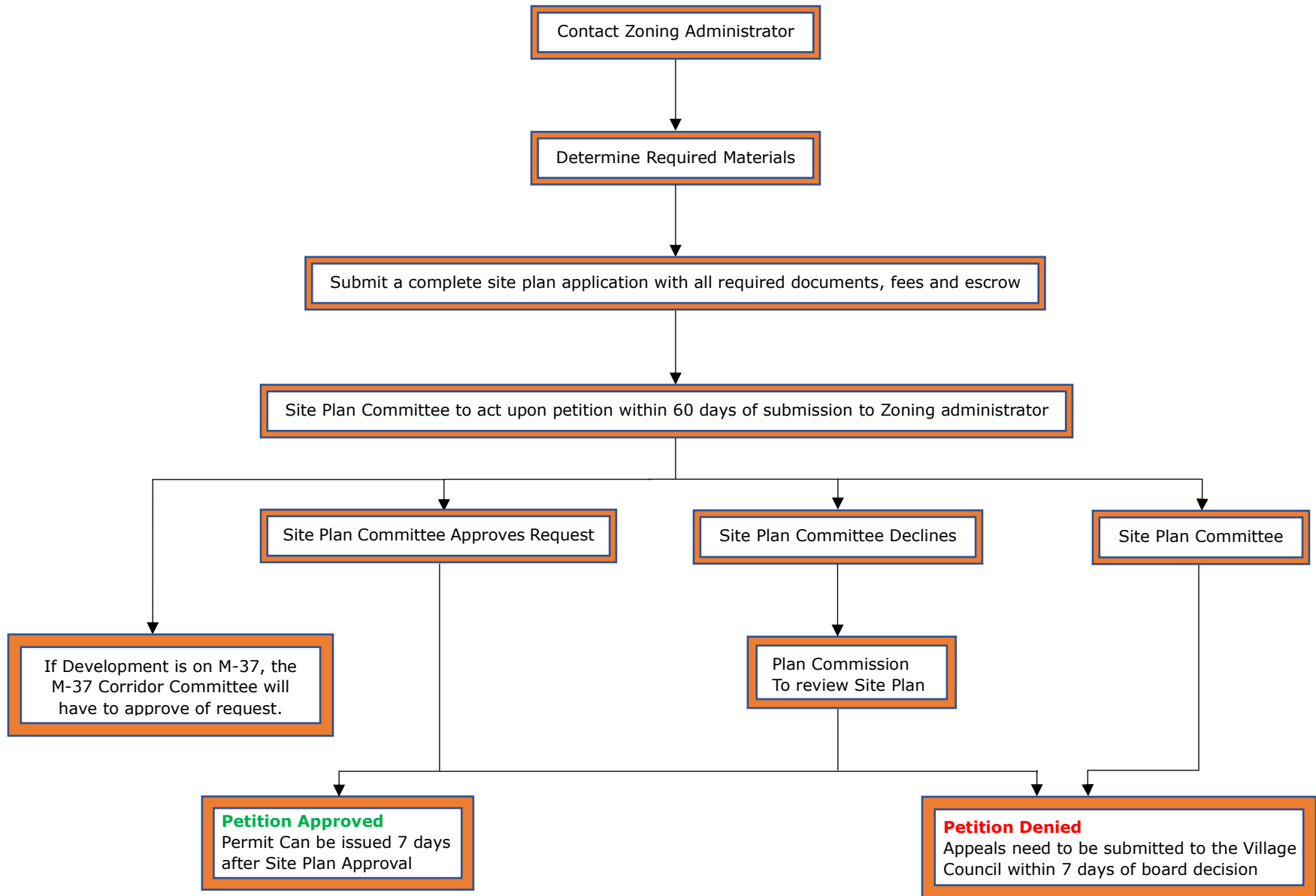


Site Plan Flow Chart: 30 to 90 days



SITE PLANS

Why are site plans required?

The intent of requiring site plan submittal and review in certain instances specified herein is to facilitate determination of whether certain development proposals meet all applicable requirements and are in harmony with the purpose, intent and spirit of Middleville's Zoning Ordinance and Master Plan. It is further the intent to assist village officials in encouraging and assisting proposers of land development to design and implement land use proposals which foster orderly, efficient, compatible and aesthetic uses of land in the Village of Middleville.

Site plans are imperative for maintaining responsible growth and development by allowing for review to protect the community from negative impacts. Article V of the Village Code discusses Site Plan Review in greater detail.

Who Approves Site Plans?

Short answer is it depends.

- A basic site plan and zoning compliance permit shall be required for single family dwellings. The zoning administrator is responsible for reviewing these.
- Site Plan Committee may approve/deny a petition or have it forwarded to the plan commission for a final determination.

Who Approves Amendments to a Site Plan?

- Minor changes to a site plan can be approved by the zoning administrator
- Major changes require site plan committee or plan commission approval

What Does The Approval Process Look Like?

There are multiple resources for the site plan approval process

- [Next Page](#) shows Site Plan Flow Chart
- [Site Plan \(Article V\)](#) Check list

Who is The Site Plan Committee?

The site plan committee consists of three voting members appointed by the plan commission. However, the site plan committee meetings have non-voting members. These members work with applicants before, after and during the site plan review process. They give technical guidance to the site plan committee and include the following representatives:

- Zoning Administrator
- Department of Public Works Director
- Village Engineer
- Thornapple Township Fire Chief
- Barry County Heath Department

What if my project is on M-37

MDOT approval will be required prior to issuance of permits. The M-37 Corridor Committee will review site plan and work with petitioner through this process.

How Long Does The Approval Last?

Site plan approval is good for one year from the date of approval [Sec. 78-589](#).