



**Village of Middleville**  
County of Barry, State of Michigan

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Permit No.: \_\_\_\_\_

Expiration: \_\_\_\_\_

Fee: \$20 \_\_\_\_\_

**Downtown/Off-Site Parking Permit Application**

Sec. 66-123 of the Village Code of Ordinances prohibits parking on Village streets and alleys between the hours of 2:00 am and 6:00 am and between 3:00 am and 6:00 am in Village owned and operated parking lots. The Ordinance provides that a parking permit may be issued to allow parking in Municipal Lots during the restricted times when the applicant is able to demonstrate undue hardship because of the parking restrictions or the permittee is a tenant within an upper or lower residential unit within the Downtown district.

**Permit Types:**

**Annual:** Issued for the calendar year. No parking space available or insufficient parking area at the residential premise.

**Temporary:** Issued for specific period of time not to exceed six (6) months. Applicant must experience a special or extraordinary circumstance in order to receive approval.

**Location of permit:** Lot \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Vehicle Information:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Color: \_\_\_\_\_ Year: \_\_\_\_\_

License plate: \_\_\_\_\_ (If not Michigan, indicate State): \_\_\_\_\_

**Explanation of hardship for permit:** (Attach additional sheets, if necessary)

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**Attest**

By signing below, I represent in good faith that I am the legal owner of the vehicle listed property described in this application. I also agree to abide by the Downtown Parking Permit Policy as provided for me during the permit approval. I understand that failure to comply with the representations, terms and conditions of the permit shall be cause for this permit to be revoked by the Village of Middleville and subject to any fines, fees and cost associated thereto. I understand that this application is for a permit for the approved vehicle only, and the parking permit is non-transferrable. I have also communicated with the Director of Public Works for compliance for moving the vehicle off the parking lot in order to provide winter maintenance and general maintenance of the public parking lot. Any necessity for moving the vehicle is determined by the sole discretion of the Director of Public Works.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of owner of vehicle if different from applicant

\_\_\_\_\_  
Date

\*\*\*\*\*

**OFFICE USE ONLY**

Date application received: \_\_\_\_\_

Previous permits:  Yes  No      Remark: \_\_\_\_\_

Previous denials:  Yes  No      Remark: \_\_\_\_\_

Lot Inspected by: \_\_\_\_\_      Date: \_\_\_\_\_

Permit Approved:  Yes  No

If denied, reasons for denial: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Type of Permit:  Annual       Temporary      For: \_\_\_\_\_

Terms of Permit \_\_\_\_\_

\_\_\_\_\_  
Location: \_\_\_\_\_

Permit Cost: \$20 \_\_\_\_\_

Paid date: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_

Date Permit Expires: \_\_\_\_\_